

Government of India
Ministry of Social Justice & Empowerment

Shastri Bhawan, New Delhi
Dated 23.11.2011

No.D-17015/1/2011-Genl.I

To

As per lists

Subject: Quotations for supply of Laptops- Sony/Dell- regarding

Sir,

I am directed to refer to subject mentioned above and to invite sealed limited tender from original manufacturers or their Registered/Authorised Suppliers/Distributors /Dealers/Sellers/Authorised sales & service partners of Sony/DELL for supply of laptops. Copies of valid Registration /Authorisation Certificate shall be enclosed with the bid. The configuration and other details of computers/printers are as under:-

Sl.No	Pariculars of computers	Quantity	Model	Unit Price
1.	Intel Core i-5, ,520 M 2.4GHz with 3MB 2GB DDR3 RAM expandable upto 8 GB memory , 320GB HDD, 14" TFT with windows 7 professional	02		
2.	McAfee Antivirus valid period 1 year	02		
3.	MS Office 2007 Professional MOLP with Media (Non Academic)	02		

2. The bidders shall have to furnish as a part of the bid, an earnest money deposit of an amount of Rs.2500/- in the form of DD/Bankers cheque from any scheduled bank in favour of DDO, MSJ&E, New Delhi valid for a period of 150 days from the date of tender opening.
3. The bid security of the unsuccessful bidder will be returned at the earliest after the award of the contract.
4. The successful bidder shall have to furnish performance security for an amount equal to 5% of the value of purchase within seven days from the date of issue of purchase order by the Ministry. The performance security shall be in the form of Bank Guarantee issued by a scheduled bank. The earnest money deposit will be refunded to the successful bidder on receipt of performance security.
5. A copy of PAN/TAN may also be furnished.
6. The bidder may quote price inclusive of VAT & other taxes for each item separately.

7. The sealed quotation may be superscribed "Quotation for Laptops" and should be addressed to Under Secretary, Ministry of Social Justice & Empowerment, Room No. 240, A Wing Shastri Bhavan, New Delhi - 110001. The envelope containing the Tender Documents may be put in the Tender Box placed in the Facilitation Centre of this Ministry by **Monday, the 02.12.2011 by 3.30 P.M.** The tender will be opened on the same day at **4.00 PM** in the presence of three officers and the representatives of the tenderer. Quotations received after due date and time will not be accepted.

8. The Ministry of Social Justice & Empowerment reserves the rights to reject any or all of the tenders without assigning any reason there of, and would not be responsible for any postal delay.

9. Any dispute arising in the matter shall be resolved through an arbitrator to be nominated by Secretary or Additional Secretary in the Ministry.

10. The contract shall be subject to the Indian Laws and jurisdiction of the courts, located in Delhi.

Yours truly,

(Vinod Kumar Sharma)
Under Secretary to the Govt. of India